

CITY OF SIERRA MADRE

FEE SCHEDULE

FY 2024-2025

Note: This Fee Schedule does not include all fees, rates, or charges that may be imposed by the City of Sierra Madre. Examples of excluded items include, but are not limited to, development impact fees, utility rates and connection fees, fees imposed by and passed through to other agencies, and punitive fines and penalties.

Table of Contents

FEE SCHEDULE	PAGE
Administrative Fees	2
Planning and Zoning Fees	4
New Construction Permit Fees	9
Building and Safety Permit Fees	12
Public Facilities Fees	14
Public Works Fees	15
Library Fees	18
Facility Rental Fees	19
Field, Park, Garden Plot, and Banner Fees	20
Film Permit Fees	22
Special Event Fees	24
Police Fees	26
Fire Fees	28
Utilities & Utility Rates	33

Many of the fees listed in the Master Fee Schedule are applied on an hourly basis and are structured to recover the full cost of service for each activity type. The City will apply the following hourly rate against recorded time to determine the fee amount owed by each applicant. Hourly rates from other departments may also apply if staff from those other departments perform work on a specific application or request for service. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application. The City may impose a contract administration fee of 15% on the value of contracted services.

For services requested of City staff which have no fee listed in this Master Fee Schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the following hourly rate for staff time involved in the service or activity.

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
ADMINISTRATIVE FEES				
Annual Business License Fees				
New Business License Issuance				
3122	a) Home Occupation	\$234	\$214	per year
Multiple	b) Contractor	\$318	\$82	per year
Multiple	c) All Other Businesses	\$342	\$82	per year
Multiple	d) Fixed Place of Business	New	\$444	per year
Multiple	e) 30 Day Contractor	\$160	\$82	per year
Business License Renewal				
3122R	a) Home Occupation	\$128	\$82	per year
Multiple	b) Contractor	\$211	\$82	per year
Multiple	c) All Other Businesses	\$181	\$82	per year
Multiple	d) Fixed Place of Business	New	\$82	per year
Multiple	d) 30 Day Contractor	\$107	\$82	per year
xxx	Pre-Issuance Inspection	New	\$80	each
License/Permit Fees - Other				
City Contractor Business License				
CON001	a) New	\$172	\$82	each
CONR01	b) Renewal	\$92	\$82	each
3114	One-Day/Special Event License Fee	\$42	\$42	per event; must have established beginning and ending date and time
3300	SB 1186 DSA Fee	\$4	\$4	
3116	Solicitor Permit	\$117	\$82	per person, per day
Other Fees				
Reproduction Fees				
COPIES	a) Copying and/or Printing	\$0.25	\$0.25	per page
DVDS	b) Copying Tapes, DVDs, Flash Drive	\$10	\$10	each

Fee Code	Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit	
ADMINISTRATIVE FEES				
	Returned Check/ACH Fees			
	a) Returned Check	\$40; plus bank fees	\$40	each
	b) Returned ACH Item	\$40; plus bank fees	\$40	each
	Trash Compactor Message Board Advertisements			
	- 30 day period	\$161	\$161	per 30 days
	- Each Additional - 30 day period	\$85	\$85	per 30 days
	- Each Additional message board (up to 2 boards)	\$85	\$85	each message board
	Utility Bill Inserts/Flyers	\$134	\$134	per month
	Dial-A-Ride Fees			
	a) Dial-A-Ride Inside City (Seniors/Handicapped)	\$0.50	\$0.50	one way
	b) Dial-A-Ride Outside City (Seniors/Handicapped)	\$0.50	\$0.50	one way
	c) Fixed Route Service - General	\$2	\$2.08	one way
	d) Fixed Route Service - Children / Senior (Over 65) / Handicapped	\$1	\$1.04	with City ID card
	Other Fees			
	Garage Sale Application	\$20	\$20	per weekend
	Collections	10%	10%	per month; max of 100% of original fee
	Credit Card Surcharge	Actual Cost	Actual Cost	
ADMIN STAFF	Administrative Services Staff	\$134	\$108	per hour

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
PLANNING AND ZONING FEES				
Zoning Fees				
Design Review Permit Application:				
DRP001	a) Preliminary/Ministerial/Administrative Design Review Permit	\$2,817	\$3,500	each
DRP005	b) Standard	\$6,204	\$6,150	each
Conditional Use Permit Application:				
CU001	a) Minor	\$2,817	\$3,190	each
CU005	b) Standard	\$6,204	\$5,920	each
Hillside Development Permit Application:				
HDP001	a) Administrative Hillside Development Permit	\$2,817	\$3,500	each
HDP005	b) Standard	\$10,000 Deposit against Actual Cost; plus 15% processing fee	\$10,000 Deposit against Actual Cost; plus 15% processing fee	each
Variance Application:				
VAR001	a) Minor	\$2,817	\$3,500	each
VAR005	b) Standard	\$6,204	\$6,150	each
Accessory Dwelling Unit (Second Unit) Application:				
PZ025	Accessory Dwelling Unit Permit	\$2,817	\$2,246	each
Other				
CU010	Entitlement Modification	75% of Original Filing Fee	75% of Original Filing Fee	each
CU015	Entitlement Extension	New	\$380	each
PZ030	Zoning Verification Letter	\$471	\$510	each

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
PLANNING AND ZONING FEES				
APPEAL	Appeals for Administrative Design Review Permit Reduced Fee if successful in the appeal by property owner	\$500	\$500	
APPEAL	Appeal to Planning Commission	75% of Original Filing Fee	75% of Original Filing Fee	each
CU020	Appeals to City Council	50% of Original Filing Fee	50% of Original Filing Fee	
CU021	Appeals to City Council by Non-Applicant	\$1,000	75% of original filing fee up to \$1,000	
NF020	Appeal Associated Noticing Publication and Postage	\$150	\$150	
FM001	Fire Marshal Review Deposit Requirement	New 100% of Estimated Cost and Processing Fee	\$546 100% of Estimated Cost and Processing Fee	each
General Amendments Application:				
PZ001	Zone Change Application	\$9,377	\$10,470	each
PZ005	General Plan Amendment	\$9,377	\$10,470	each
PZ010	Municipal Code Text Amendment	\$9,377	\$9,570	each
MP001	Master Plan	\$9,377	\$14,150	each
SP001	Specific Plan	\$9,377	\$15,680	each
Wireless Facilities Application:				
WIRE MMOD	Minor Modification to Wireless Facilities	\$1,425	\$2,400	each
WIRENEW	New Wireless Facilities	\$6,204	\$5,920	each
WIRESM1-5	New Small Cell Wireless Facilities (1 to 5 Units)	\$1,203	\$500	each
WIRESM+5	New Small Cell Wireless Facilities (each additional >5)	\$120	\$100	each
WIREAP	Small Cell site annual right-of-way access annual permit renewal Fee (per site)	New	\$270	each

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
PLANNING AND ZONING FEES				
	Home Occupation Permits			
PZ015	a) Non-Discretionary	\$43	\$100	each
PZ020	b) Administrative Discretionary Application	\$471	\$570	each
	Environmental Fees (adjusted based State and County Fee)			
EVN030	Fish and Wildlife Fee (State) - EIR Filing	\$3,839	\$3,839	Per State
EVN035	Fish and Wildlife Fee (State) - Negative declaration filing	\$2,764	\$2,764	Per State
EVN040	Fish and Wildlife Fee (State) - Mitigated Negative declaration filing	\$2,764	\$2,764	Per State
EVN045	Fish and Wildlife Fee Exemption	\$75	\$75	Per State
EVN001	Categorical Exemption	\$212	\$360	each
EVN005	Initial Study Review - Negative Declaration	\$3,103	\$3,730	each
EVN010	Initial Study Review - Mitigated Negative Declaration	\$8,272	\$7,260	each
EVN015	Environmental Impact Report	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
EVN020	Geotechnical Report Review	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
EVN025	VMT Screening Review	New	\$300	per unit
EVN026	Parking Analysis	New	Actual Cost; plus 15%	each
	Noticing Fees			
	Noticing Publication and Postage			
NF001	a) Administrative Review Only	\$419	\$590	each
NF005	b) Planning Commission, City Council	\$832	\$1,080	each
NF010	Newspaper Noticing	New	\$650	each

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
PLANNING AND ZONING FEES				
Sign Permit				
SGN001	a) Temporary	\$212	\$690	each
SGN005	b) Temporary - Admin Review	\$419	\$750	each
SGN010	c) Administrative Review Required	\$419	\$750	each
SGN015	d) Planning Commission Review Required	\$832	\$1,440	each
Historic Preservation				
MILL001	Mills Act Application	\$2,433	\$2,340	each
HD001	Historic Landmark Dedication	\$2,433	\$3,500	each
	Certificate of Appropriateness	No Fee Permit	No Fee Permit	
DEM005	Discretionary Demolition Permit Fee	\$1,425	\$1,150	each
Temporary Use Fees				
TU005	Temporary Use Permit: All Other Uses Not Linked to a Special Event or Civic Event	\$169	\$460	each
Water Efficient Landscapes				
WELO PC	a) Water Efficient Landscape Plan Check Fee	\$560	\$1,360	each
WELO PERMT	b) Landscape Permit and Inspection Fee	\$406	\$940	each
Copies and Print Services				
OTH030	Copy of General Plan Land Use / Zoning Map (11x17 Size)	\$24	\$2	per page
Other Fees				
OTH005	Request for Public Facilities Fee Reduction/Waiver	\$1,081	\$1,940	each
OTH010	Pre Development Application Review	\$1,065	\$1,430	each
OTH015	Request for Planning Consultation or Letter	\$114	\$320	per request
VACANT	Vacant Property Registration Fee	\$320	\$300	each

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
PLANNING AND ZONING FEES				
PZ060	Subdivision Fees Subdivision Map Prefiling	\$10,000 Deposit against Actual Cost; plus 15% processing fee	\$10,000 Deposit against Actual Cost; plus 15% processing fee	
PZ055	Parcel Map - Tentative/Vesting Tentative	\$8,915	\$8,220	each
PZ050	Tract Map - Tentative/Vesting Tentative	\$13,608	Actual Cost + 15%	each
PZ070	Final Parcel Map Review, subdivision resulting into 4 parcels or less	\$5,832	\$5,780	each
	Final Tract Map Review, subdivision resulting into more than 4 parcels	\$8,749	Actual Cost + 15%	each
PZ075	Map Extension	\$1,248	\$1,260	each
PZ080	Map Amendment	\$6,147	\$7,640	each
PZ035	Lot Line adjustment application and review	\$5,249	\$5,860	each
PZ040	Lot Merger application and review	\$3,499	\$2,740	each
	Deposit Requirement	100% of Estimated Cost and processing fee	100% of Estimated Cost and processing fee	each
	STAFF HOURLY RATE			
DEVSTAFF	Planning & Community Preservation Staff	\$244	\$248	per hour
PWSTAFF	Public Works Engineering Staff	\$169	\$221	per hour
	DEPOSIT REQUIREMENTS	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
NEW CONSTRUCTION FEES				
Building Permit Fees				
PC007	Over the Counter Plan Check	\$560	\$597	2 hr. min; plus fraction thereof
PC007.5	Plan Check Revision Fee	Actual Cost ; plus 15% processing fee	Actual Cost ; plus 15% processing fee	Per 30 min.
PC002	Plan Check (Valuation \$1 to \$4,000)	\$541	\$847	each
PC003	Plan Check (Valuation \$4,001 to \$12,000) for the first \$4,000	\$918-\$1,256 \$918.00	\$1,438-\$1,639 \$1,438	each plus \$25.15 for each add'l \$1000, or fraction thereof, to and including \$12,000
PC003.4	Plan Check (Valuation 12,000-25,000)	New	\$1,639-\$1,966 \$1,639	each plus \$25.15 for each add'l \$1000, or fraction thereof, to and including \$25,000
PC003.5	Plan Check (Valuation \$25,001 to \$50,000) for the first \$25,000	\$1,388-\$1,790 \$1,388	\$2,174 -\$2,805 \$2,174	each plus \$25.15 for each add'l \$1000, or fraction thereof, to and including \$50,000
PC004	Plan Check (Valuation \$50,001 to \$100,000) for the first \$50,000	\$1,896-\$2,803 \$1,896	\$2,970 -\$4,391 \$2,970	each plus \$28.44 for each add'l \$1,000, or fraction thereof, to and including \$100,000
PC004.5	Plan Check (Valuation \$100,001 and Up)	\$2,803 for the first \$100,000	\$4,391 for the first \$100,000	plus \$20.51 for each add'l \$1,000, or fraction thereof
PC005	Plan Check after 3rd Review	Actual Cost ; plus 15% processing fee	Actual Cost ; plus 15% processing fee	
PC008	Expedited Plan Check	150% of the Plan Check Fee	150% of the Plan Check Fee	
FPC001	Building Fire Safety Plan Check	New	\$546	each

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
NEW CONSTRUCTION FEES				
BP001	Permit (Valuation \$1 to \$4,000) a) Repair of lightweight material fence; permit exempted; b) Construction of lightweight fence; minimum permit fee; c) Construction of any wall or fence that requires foundation work including post and/or pilaster footing, mortar and/or grout; permit based on valuation.	\$279	\$437	each
BP002	Permit (Valuation \$4,001 to \$25,000) for the first \$4,000	\$527-\$1,224 \$527	\$825 -\$1,918 \$825	each plus \$52.02 for each add'l \$1,000, or fraction thereof, to and including \$25,000
BP003	Permit (Valuation \$25,001 to \$50,000) for the first \$25,000	\$1,332-\$1,816 \$1,332	\$2,087 -\$2,845 \$2,087	each plus \$30.37 for each add'l \$1,000, or fraction thereof, to and including \$50,000
BP004	Permit (Valuation \$50,001 to \$100,000) for the first \$50,000	\$1,828 - \$2,797 \$1,828	\$2,864 -\$4,382 \$2,864	each plus \$30.37 for each add'l \$1,000, or fraction thereof, to and including \$50,000
BP005	Permit (Valuation \$100,001 and Up)	\$2,797 for the first \$100,000	\$4,382 for the first \$100,000	plus \$21.47 for each add'l \$1,000, or fraction thereof
Building Permit valuation based on current International Code Council (ICC)				
BP009	SMIP Fee a) Residential	Valuation Amount X 0.0001	Valuation Amount X 0.0001	per permit
BP010	b) Commercial	Valuation Amount X 0.00028	Valuation Amount X 0.00028	per permit

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
NEW CONSTRUCTION FEES				
	Building Standards Administration Special Revolving Fund Fee			
	Permit Valuation:			
BP015	\$1-25,000	\$1	\$1	
BP015	\$25,001-50,000	\$2	\$2	
BP015	\$50,001-75,000	\$3	\$3	
BP015	\$75,001-100,000	\$5	\$5	
BP016	Every \$25,000 or fraction thereof above \$100,000	Add \$3	Add \$3	
BP020	SB 1186 DSA Fee	\$4	\$4	
PC020	Modification to Plan Check or Permit	New	Actual Cost ; plus 15% processing fee	each
PC026	Extension of Plan Check or Permit	New	\$287	each
OC001	Certificate of Occupancy/Temporary C of O	New	\$266	each
	STAFF HOURLY RATE			
DEVSTAFF	Planning & Community Preservation Staff	\$244	\$248	per hour
PWSTAFF	Public Works Engineering Staff	\$169	\$221	per hour
	DEPOSIT REQUIREMENTS			
		Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	
	General Plan Update Fee	New	2.4%	% of Building Plan Check and Permits

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
Building and Safety Fees				
<u>Mechanical, Plumbing, and Electrical</u>				
ELE001/MEC001/ PLB001	<p>Mechanical, Plumbing, and Electrical Permits are each separate Building Permit Categories in which multiple inspections may occur. Inspections Bundle fees are based on number of inspections within a given Building Permit Category.</p> <p>(1) Includes air handling units, compressors, boilers, forced air units, furnaces, hoods, fans, vents, bathtubs, dishwashers, drinking fountains, laundry tubs, lawn sprinklers, piping alterations, showers, sinks, toilets, vac breakers, washbasins, water heaters, water softeners, home appliances, heating appliances, branch circuits, motors and AC units, outlets and fixtures.</p> <p>(2) When calculating fees, each ten branch circuits shall be considered one item, and each twenty outlets or fixtures shall be considered one item.</p>			
ELE001/MEC001/ PLB001	a) 1 - 5 Items/Fixtures	\$286	\$380	each
ELE001/MEC001/ PLB001	b) 6 - 10 Items/Fixtures	\$406	\$680	each
ELE001/MEC001/ PLB001	d) 11 - 15 Items/Fixtures	\$796	\$979	each
ELE001/MEC001/ PLB001	e) 16 - 20 Items/Fixtures	\$1,015	\$1,279	each
ELE001/MEC001/ PLB001	f) 21 - 25 Items/Fixtures	\$1,284	\$1,578	each
ELE001/MEC001/ PLB001	g) 26 or More Items/Fixtures	\$1,555	\$1,878	each
<u>Other Plumbing Permits/Inspections</u>				
Pool Related Inspections:				
PLB005	a) Swimming Pool Piping	\$811	\$639	each
PLB010	b) P-Trap for Pool	\$136	\$340	each
Sewer/Septic Related Inspections:				
PLB015	a) House Sewer Connecting To Public Sewer	\$406	\$340	each
PLB020	b) All Other Sewer/Septic Inspections	\$811	\$639	each
PLB025	Water Piping System	\$541	\$639	each
<u>Other Electrical Permits/Inspections</u>				
ELE020	Motors & AC Units - (Over 10HP)	\$212	\$340	each, plus \$12 per branch
ELE030	Service Panel Upgrade	\$254	\$340	each

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
ELE035	Solar	\$450	\$450	Per State. Assembly Bill No.1414
	Solar over 15 kW	\$450 plus \$15/kW over 15kW	\$450 plus \$15/kW over 15kW	Per State. Assembly Bill No.1414
ELE045	Non-SFR Electrical EV Charging Station Plan Check Fee	\$170	\$614	each
ELE040	Temporary Power Pole	\$57	\$190	each
	<u>Other</u>			
BI001	Building Special Inspection (Pre-Inspection)	New	\$520	each
CODE001	Code Case Inspection	New	\$422	each
BP030	Request for Re-Inspection (no show or additoinal inspection)	New	\$190	
	Field Consultation - Per hour after first 15min - in 15 min increments	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Office Consultation - Per hour after first 15min - in 15 min increments	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Correspondence request - Per hour after first 15min - in 15 min increments	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Request for City Council or Commission Action	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Public Works Administrative Plan Review	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
OTH040	Consulting and Field Inspection Request	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	DEPOSIT REQUIREMENTS	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	
DEM001	Demolition Permit Fee	\$148	\$284	each
CODEENF	Commencing Work Without a Permit	Double Fee	Double Fee	each
	Impound of shared mobile devices	\$120	\$153	each
	STAFF HOURLY RATE			
DEVSTAFF	Planning & Community Preservation Staff	\$244	\$248	per hour
PWSTAFF	Public Works Engineering Staff	\$169	\$221	per hour
	DEPOSIT REQUIREMENTS	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	

2024-2025 PUBLIC FACILITIES FEE RATE SCHEDULE

Land Use	General Governme nt	Library	Public Safety	Parks (Quimby)	Traffic	Water	Sewer	TOTAL
<i>Residential</i>								
Single Family	\$3,482.95	\$2,016.35	\$2,723.70	\$18,216.30	\$7,135.05	\$16,678.57	\$19,150.47	\$69,403.39
Multi Family	\$2,170.11	\$1,257.09	\$1,697.27	\$11,356.12	\$5,706.89	\$6,927.46	\$4,768.88	\$33,883.82
<i>Nonresidential</i>								
Commercial	\$843.83	\$0.00	\$656.61	\$0.00	\$17,728.07	\$4,420.96	\$3,915.44	\$27,564.92
Office	\$1,122.54	\$0.00	\$876.51	\$0.00	\$15,644.46	\$4,420.96	\$3,915.44	\$25,979.91
Industrial	\$563.20	\$0.00	\$438.25	\$0.00	\$5,714.58	\$3,676.71	\$3,261.90	\$13,654.65

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
PUBLIC WORKS FEES				
<u>PUBLIC WORKS FEES FOR GRADING/DRAINAGE/LID PLANS</u>				
	Refundable bond deposit for Grading/Drainage LID projects			
GRD020	a) < 1,000 Square Feet	\$2,405	\$2,405	Deposit against costs
GRD025	b) > 1,000 Square Feet	\$4,811	\$4,811	Deposit against costs
GRD026	Grading Plan Check/Inspection Preliminary Project Review	\$120	\$218	per project
GRD011	Plan Check and Inspection fee < 1,000 Square Feet	\$700	\$244	per permit
GRD010	Plan Check and Inspection fee > 1,000 Square Feet	\$1,300	\$244	per permit
GRD005	Permit	\$40	\$40	per permit
GRD015	Drainage only < 500SF upon reported concerns	\$180	\$315	per permit
	<u>Drainage/Precise Grading Plan Check Fees</u>			
	<u>Street/Curb/Pavement/Drive Fees</u>			
SC001	Preliminary Project Review	\$386	\$186	per project
SC005	Curb Drain/Parkway Culvert	\$291	\$186	per permit
SC010	Driveway Approach	\$295	\$315	per permit
SC020	Curb and Gutter	\$295	\$315	per permit
	<u>Excavation</u>			
SC025	Paved	\$291	\$238	per permit
SC030	Unpaved	\$194	\$212	per permit
SC040	Sidewalk Improvement	\$295	\$181	per permit
	<u>Street/Address Assignments</u>			
ADDRESS002	Street Name assignment or change	\$571	\$380	per request
ADDRESS001	Street Address assignment or change	\$381	\$115	per request
	<u>Public Improvement Inspection Fees</u>			
	Public Improvement Inspection (Project Valuation)	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per project
	Continuous Inspection (Contract)	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per project

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
PUBLIC WORKS FEES				
	Public Improvement Inspection Deposit	\$10,000 deposit against costs	\$10,000 deposit against costs	per project
	Improvement Construction - Plan Check	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per project
PI010	Extension Fee Review of Project Extension Request	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per request
	<u>Encroachment Fees</u>			
EN001	Crane Operation/Lane Blockage	\$581	\$149	per permit
EN005	Fence or Wall	\$194	\$115	per permit
EN010	Irrigation	\$194	\$115	per permit
EN015	Lighting or Minor Structures	\$194	\$57	per permit
EN020	Material Storage	\$99	\$57	per permit
EN025	Oversize Load	\$99	\$57	per permit
EN030	Scaffolding	\$363	\$329	per permit
EN035	Standard/Enhanced Sidewalk Dining	\$509	\$173	per permit
EN036	Street Patios Permit	\$8	\$8	per square foot
EN040	Sidewalk Sale	\$50	\$9	per permit
EN045	Street Closure	\$265	\$302	per permit
EN050	Sign	\$194	\$57	per permit
EN055	Trash Bin/Temporary Storage	\$99	\$57	per permit

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
PUBLIC WORKS FEES				
LS010	<u>Tree Fees</u> Commission Review	\$194	\$173	each
ST006	Tree Replacement/Mitigation	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	<u>Other</u>			
FOG001	FOG permit Annual Inspection	\$291	\$347	annually
FOG005	FOG Reinspection Fee	\$99	\$115	per permit
FOG010	Sewer Cleaning Fee	\$443	\$443	annually
NPD001	NPDES Illicit Discharge Response Fee	\$290	\$311	each
	DEPOSIT REQUIREMENTS	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	
PWSTAFF	STAFF HOURLY RATE Public Works Engineering Staff	\$169	\$169	per hour

	Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
LIBRARY FEES			
Miscellaneous			
Flash Drive Purchase	\$4	\$4	each
Photocopies (Black and White)	\$0.10	\$0.10	each
Photocopies (Color)	\$0.20	\$0.20	each
Material Replacement			
Container Replacement - Covers, CD, DVD, Tapes	\$2	\$2	each
Replacement of Materials Fee	\$1	\$1	
a) Administrative Processing Fee (non-periodical)	\$5	\$5	each
b) Material Replacement Cost			
Periodicals - Adult collection	\$5	\$5	each
Periodicals - Children and Young Adult collection	\$3	\$3	each
c) Hardcover - Fiction	cost of item	cost of item	each
All Other Materials	Cost of Item+Admin Fee	Cost of Item+Admin Fee	each
Damaged Materials			
Damaged Pages or Parts	\$1	\$1	each
Archival Fees			
Reproduction Fee - Scanned Digital Image	\$5	\$5	each
Archival Use			
a) Books, Catalogues, Periodicals:			
i) For-Profit	\$64	\$64	per image
ii) Non-Profit	\$15	\$15	per image
b) Film, Video, TV, Digital Media, Online Use:			
i) For-Profit	\$90	\$90	per image
ii) Non-Profit	\$22	\$22	per image
c) Slide Show/Display Image:			
i) For-Profit	\$25	\$25	per image
ii) Non-Profit	\$5	\$5	per image
d) Loan Processing (Repositories or Institutions)	\$32	\$32	per loan processed
STAFF HOURLY RATE			
Library Staff - Full-Time	\$105	\$140	per hour
Library Staff - Part-Time	\$64	\$65	per hour

	Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
FACILITY RENTAL FEES ***			
Hart Park House			
A) Daily Rental			
Private flat rate	\$254	\$254	
Private <2 hour block	\$96	\$96	
Non profit flat rate	\$192	\$192	
Non profit <2 hour block	\$96	\$96	
B) Continual Use			
1) Non Profit (Monthly)	\$307	\$307	annually
2) All Others (Weekly)	\$1,275	\$1,275	annually
City Council Chambers:			
Private flat rate	\$254	\$254	
Private <2 hour block	\$96	\$96	
Non profit flat rate	\$192	\$192	
Non profit <2 hour block	\$96	\$96	
EMT (If Required/Requested)	\$101	\$101	per hour
Facility Attendant (if required/requested) - Required for opening/closing facilities	\$32	\$108	per hour
Security Deposit	\$287	\$287	per rental; refundable, less damages
Elected Representative (For Official Business)	Fees Waived	Fees Waived	
Cancellation Fee:			
A) Cancellation 30 or More Days Prior to Event	15% of deposit retained	15% of deposit retained	each
B) Cancellation Less than 30 Days Prior to Event	50% of deposit retained	50% of deposit retained	each
Recreation Staff - Full Time	\$102	\$102	per hour
Recreation Staff - Part Time	\$28	\$28	per hour
Public Works Maintenance Staff	\$94	\$100	per hour

*** Fees for Leagues and Other Organizations requesting frequent use of fields or parks may be subject to Special Use Agreements negotiated at terms and rates not included in this schedule.

	Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
FIELD, PARK, GARDEN PLOT RENTAL, AND BANNER FEES ***			
Field Rental Fees			
Ball Field - Lighted field			
A) Local Organization/Non-Profit - 2 Hour Minimum	\$64	\$64	per hour
B) Private Group/Individuals - 2 Hour Minimum	\$113	\$113	per hour
Ball Field, basketball, tennis courts, etc. - lighted			
A) Local Organization/Non-Profit 2 Hour Minimum	\$38	\$38	per hour
B) Private Group/Individuals 2 Hour Minimum	\$69	\$69	per hour
Basketball, Tennis, Volleyball Courts (no minimum, lights or no lights)	\$6	\$20	per hour
Park Rental Fees			
Park Rental			
A) 1 - 100 People:			
1) Local Organization/Non-Profit	\$64	\$64	per day
2) Private Group/Individuals	\$115	\$115	per day
B) More than 100 People:			
1) Local Organization/Non-Profit	\$254	\$254	per day
2) Private Group/Individuals	\$382	\$382	per day
EMT - if requested/required	\$159	\$159	per hour

	Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
FIELD, PARK, GARDEN PLOT RENTAL, AND BANNER FEES ***			
Community Garden Plot Fees			
Community Garden Plot Quarterly Rental - half plot	\$45	\$45	per quarter
Banner Fees			
Downtown District Street Light Pole Banners - Per Sign Banner Hanging - Per Week			
Banner Hanging and Removal - Non-Profit Groups Only	\$286	\$286	per week
Downtown District Street Light Pole Banner Hanging and Removal	\$1,696	\$1,696	per request
STAFF HOURLY RATE			
Recreation Staff - Full Time	\$102	\$110	per hour
Recreation Staff - Part Time	\$28	\$30	per hour
Public Works Maintenance Staff	\$94	\$100	per hour

*** Fees for Leagues and Other Organizations requesting frequent use of fields or parks may be subject to Special Use Agreements negotiated at terms and rates not included in this schedule.

(1) Outside materials may include, but are not limited to, straw/hay bales, ponies, sound systems, bounce houses, etc.

	Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
FILM PERMIT FEES (1)(2)			
Still Photography *** (More than Two Cast and Crew)	\$344	\$344	per day
Small Film Productions *** (Between 6 and 50 Cast and Crew):			
A) First Day	\$1,148	\$1,148	per day
B) Each Additional Day	\$861	\$861	per day
-Nonprofit/Student			
A) First Day	\$500	\$500	per day
B) Each Additional Day	\$250	\$250	per day
Any Production Requiring More than Forty Hours of City Staff Time	Fully burdened hourly rate for all staff time	Fully burdened hourly rate for all staff time	per hour
Use of City Facilities	\$631	\$631	per day
Use of City Parking Stalls	\$17	\$17	per stall, per day
Refundable Deposit	\$2,386 against cost	\$2,386 against cost	

	Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
FILM PERMIT FEES (1)(2)			
Violation of Hour Restrictions:			
Per production vehicle	\$1,346	\$1,346	per hour
Per personal vehicle	\$674	\$674	per hour
Film Monitor	\$225	\$225	per hour
Police Personnel	\$277	\$277	per hour
Fire Personnel	\$277	\$277	per hour
Cigarette Butts and Debris Pickup	\$8	\$8	
STAFF HOURLY RATE			
Recreation Staff - Full-Time/Film Monitor	\$102	\$102	per hour
Fire Staff	\$125	\$125	per hour
Police Staff	\$125	\$125	per hour
Public Works Engineering Staff	\$169	\$169	per hour
Public Works Maintenance Staff	\$94	\$94	per hour
DEPOSIT REQUIREMENTS	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	
<p>(1) Fees shown do not include fees required for traffic, fire, and police safety services provided by the City. Fees for these services will be billed at the fully-burdened hourly rates shown in this fee schedule. The City Manager, or the City Manager's designee shall provide the hourly rates for assistance from staff not represented via the fully-burdened hourly rates in this fee schedule.</p> <p>(2) Fees shown do not include business licensing, encroachment fees, or temporary use permit fees that may apply.</p> <p>*** Separate fee applies for productions anticipated to require more than forty hours of City Staff time.</p>			

	Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
SPECIAL EVENT FEES			
Refund or Transfer of Recreation Program Fee	\$19	\$25	per request
Special Events			
Mt. Wilson Trail Race - Adult with shirt	\$80	\$80	each
Mt. Wilson Trail Race - Youth with shirt	\$45	\$45	each
Family Night Under the Stars Package - Friday campsite + smores + movie	\$45	\$45	per campsite
Barks-N-Brews Adult - 5k entry + 2 beers + tshirt	\$30	\$30	per participant
Barks-N-Brews Youth - 5k entry + tshirt	\$15	\$15	per participant
Fourth of July - Parade Entry (Non Profit)	\$31	\$31	each
Fourth of July - Parade Entry (Private)	\$31	\$31	each
Fourth of July - Firecracker Run Entry (Youth)	\$25	\$25	each
Fourth of July - Firecracker Run Entry (Adult)	\$31	\$31	each
Summer/ Seasonal Movie Series - Recommended Sponsorship	\$990	\$990	each
Concerts in the Park - Recommended Sponsorship	\$1,237	\$1,237	each
Community Bike Ride - Adult Entry + tshirt	\$15	\$15	per participant
Community Bike Ride - Youth Entry + tshirt	\$10	\$10	per participant
Recreation Leisure Excursions	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	

	Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
SPECIAL EVENT FEES			
Special Event Permit Fee			
Local Non-profit: 1-100 people	\$72	\$72	
Private Group/Individuals: 1-100 people	\$141	\$141	
Local Non-profit: More than 100 people	\$279	\$279	
Private Group/Individuals: More than 100 people	\$555	\$555	
STAFF HOURLY RATE			
Recreation Staff - Full-Time	\$102	\$110	per hour
Recreation Staff - Part-Time	\$28	\$31	per hour
Fire Staff	\$125	\$160	per hour
Police Staff	\$125	\$195	per hour
Public Works Engineering Staff	\$169	\$220	per hour
Public Works Maintenance Staff	\$94	\$100	per hour
DEPOSIT REQUIREMENTS	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	

	Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
POLICE FEES			
Vehicle Related Fees			
Vehicle Release (Abandoned, Stored, Misc.) (1)	\$178	\$195.80	each
Vehicle Release (D.U.I. - Driver Arrested) (1)	\$564	\$620.40	each
Vehicle Release (Repossession)	\$26	\$28.60	each
Citation Sign-off (Onsite)	\$20	\$22	each
Report Fees			
Crime Report	\$0.10	\$25	each
Non-Crime	\$0.10	\$20	each
Traffic	\$0.10	\$35	each
All Other Copies	\$0.10	\$1	per page
Fingerprinting and Letter Services			
Livescan Fingerprinting	\$49	\$53.90	each
Ink Fingerprinting (per card)	\$33	\$36.30	
Clearance Letter	\$34	\$28.89	each
Sign Fees			
Illegal Sign Removal Fee (Release Of Property)	\$73	\$80.30	each
a) Residential	\$37	\$40.70	
b) Commercial	\$62	\$68.20	
Response Due To False Alarm:			
a) First False Alarm Response	\$0	\$0	per response
b) Two False Alarm Responses	\$100	\$100	per response
b) Third or More Responses	\$200	\$187	per response
Response Due To Loud Party Disturbance:			
a) First Response	\$0	\$0	per response
b) Each Additional Response	billed hourly with 2 hour min; plus 15% administration cost	billed hourly with 2 hour min; plus 15% administration cost	per response

	Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
POLICE FEES			
Emergency D.U.I. Response Fees			
Emergency Response To D.U.I. Related Collision (up to a \$1,000 max)	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per hour
Overnight Parking Permit Fees			
Annual Permit	\$120	\$119	per permit
Nightly	\$7	\$7.70	
Permit Sticker Transfer or New Sticker	\$10	\$20	per sticker
Carry of a Concealed Weapon License			
Initial Application Fee (non-refundable set by the State of California)	\$95	\$120	per permit
Carry of a Concealed Weapon Permit - Investigation	\$475	\$600	per permit
Amendments to Application Fee	\$10	\$10	per permit
Replacement Card Fee	\$15	\$15	per card
Other Fees			
Administrative Citation First Offense	\$100	\$100	each
Administrative Citation Second Offense	\$200	\$200	each
Administrative Citation Third or more offense	\$500	\$500	each
Off-Site Vehicle inspection fee	\$82	\$82	each
On-Site Vehicle inspection fee	\$40	\$40	each
Overnight Parking Permit Including Investigation	\$6	\$6	each
Notice of City Code violation	\$77	\$77	each
LA County / Pasadena booking Fee	Actual Cost plus 20% Administrative fee	Actual Cost plus 20% Administrative fee	each
STAFF HOURLY RATE			
Patrol Staff	\$170	\$159	per hour
Dispatch/Records Staff	\$103	\$91	per hour
Code Enforcement Staff	\$120	\$120	per hour
Outside Court Subpoena (per employee per request)	Set by State	Set by State	Set by State

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
FIRE FEES				
EMS/Paramedic Fees				
EMS01	Paramedic Subscription Fee	\$82	\$89	per person
EMS02	Emergency Medical Services Dispatch (TNT) Fee	\$273	\$249	each
EMS03	Electronic Patient Care Reporting (ePCR) Surcharge	New	\$5	each
Ambulance Rate (adjusted based County rates)				
	Advanced Life Support (ALS) Transport	\$3,252	LA County Rates	per patient
	Basic Life Support (BLS) Transport	\$2,171	LA County Rates	per patient
	Mileage	\$28	LA County Rates	per mile
	Oxygen	\$114	LA County Rates	each unit
	Night Charge	\$30	LA County Rates	each
	Wait Time	\$172	LA County Rates	each 30mins or fraction Thereof after the first 30mins
	Disposable Medical Supplies	\$33	LA County Rates	per transport
	Electrocardiogram (EKG)	\$22	LA County Rates	each
Annual Fire And Life Safety Inspection				
	Annual Fire And Life Safety Inspection	\$95	\$95	per half hour
Fire Permit				
FDPM01	Fire Permit	\$47	\$120	each
FDPM02	Fire Permit - Nonprofit	\$47	\$60	each
Reports				
FDR01	Fire Report	\$36	\$58	each
FDR02	Medical Report	\$36	\$58	each
Appearance/Standby Fees				
FDMIS01	Court Appearance and Office Hearing / Non-Compliance	\$185	\$185	per hour
FDMIS02	Fire Watch	\$185	\$185	per hour

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
FIRE FEES				
	Fire Sprinkler Permits/Inspections			
FSP001	13D Fire Sprinkler Permit/Inspection/Plan Check	\$578	\$886	each
FSP010	13R/13 Fire Sprinkler Permit/Inspection/Plan Review	\$159	\$1,439	each
FSP020	13R/13 Fire Sprinkler Tenant Improvement Permit/Inspection/Plan Review	Actual Cost; plus 15% processing fee	\$718	each
	Fire Department Training Class Fee			
FDMIS03	Fire Department Training Class	Actual Cost; plus 25% processing fee	Actual Cost; plus 25% processing fee	each
	Response Fees			
	Response Due To False Alarm:			
	a) First False Alarm Response	\$0	\$0	per response
FDRSP01	b) Two False Alarm Responses	\$100	\$100	per response
FDRSP02	b) Third or More Responses	\$200	\$200	per response
FDRSP03	Illegal Burning	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per inspection
FDRSP04	Hazardous Materials Clean-Up	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Weed Abatement Fees			
FDWA01	Weed Abatement	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Other Fees			
FDINS01	Additional Inspection of New System after third (per additional inspection)	\$185	\$334	each
FDINS02	Fire Inspections (Third Inspection Penalty)	\$185	\$334	each
FDINS03	Fire Inspections of Commercial	\$185	\$138	per 15 minutes not to exceed one hour
FDINS04	Fire Inspections of Multi-Residential	\$185	\$138	per 15 minutes not to exceed one hour

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
FIRE FEES				
FDINS05	Fire Inspections of Schools (Public/Private)	\$185	\$138	per 15 minutes not to exceed one hour
FDINS06	Installation or Removal of underground storage tanks	\$185	\$1,162	each
FDINS07	Fire Code Permit (per permit)	\$185	\$334	each
STAFF HOURLY RATE				
FDSTF01	Fire staff - Movie Detail	\$75	\$75	
FDSTF02	Fire Standby (Fire Marshal)	New	\$276	per hour
FDSTF03	Chief Officer Standby	New	\$250	per hour
FDSTF04	Engine with 4 staffed positions	\$745	\$896	per hour
FDSTF05	Equipment rental	\$144	\$144	
Fire Code Permits & Inspection Rates				
FDFCPI01	Aerosol Product	New	\$610	
FDFCPI02	Apartments	New	\$1,162	
FDFCPI03	Assembly Facility	New	\$1,162	
FDFCPI04	Business Occupancy	New	\$334	
FDFCPI05	Business Restaurant Occupancy	New	\$610	
FDFCPI06	Candles/Open Flame in Assembly	New	\$334	
FDFCPI07	Carnivals & Fairs	New	\$610	
FDFCPI08	Combustible Dust Prod Ops	New	\$817	
FDFCPI09	Combustible Fiber Storage	New	\$1,646	
FDFCPI10	Commercial Rental Occupancy	New	\$1,370	
FDFCPI11	Compressed Gases	New	\$1,922	
FDFCPI12	Dry Cleaning Plants	New	\$610	
FDFCPI13	Fireworks/Aerial Displays	New	\$1,439	
FDFCPI14	Flammable/Combustible Liquid	New	\$610	
FDFCPI15	Hazardous Materials 1 to 3 chemical(s)	New	\$817	
FDFCPI16	Hazardous Materials 4 to 6 chemicals	New	\$1,370	
FDFCPI17	Hazardous Materials 7 or more chemicals	New	\$2,060	
FDFCPI18	High Piled Combustible Materials	New	\$1,162	
FDFCPI19	Hot-Work Operations	New	\$610	
FDFCPI20	Industrial Baking/Drying Oven	New	\$2,405	
FDFCPI21	Liquid Gas Fueled Vehicles in Assembly Buildings	New	\$1,093	

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
FIRE FEES				
FDFCPI22	Liquefied Petroleum Gases > 5 gallons	New	\$610	
FDFCPI23	Lumber Yard	New	\$679	
FDFCPI24	Manufacturing/Industrial Storage Occupancy	New	\$1,024	
FDFCPI25	Magnesium Working	New	\$679	
FDFCPI26	Motor Vehicle Fuel Dispensing Stations	New	\$610	
FDFCPI27	Pyrotechnical Special Effects Material	New	\$1,301	
FDFCPI28	Refrigeration Equipment	New	\$2,267	
FDFCPI29	Spraying/Dipping	New	\$679	
FDFCPI30	Tent/Canopy/Temporary Air Supported Structure	New	\$334	
FDFCPI31	Elevator Rescue Service	New	\$534	
FDFCPI32	Missed appointment	New	NA	
FDFCPI33	Re-inspections (Engine or Truck Company)	New	\$534	per hour
FDFCPI34	Rescue Ambulance Standby	New	\$334	per hour
FDFCPI35	High Rise Occupancy	New	\$2,267	
FDFCPI36	Hospital Occupancy	New	\$1,162	
FDFCPI37	Hotel or Motel Occupancy	New	\$1,162	
FDFCPI38	Private School Occupancy	New	\$1,162	
FDFCPI39	Public School Occupancy	New	\$1,162	per inspection
FDFCPI40	Key Box	New	\$137	
FDFCPI41	Failure to obtain fire construction permit	New	Double Permit Fee	
FDFCPI42	AB-38 Defensible Space Inspection	New	\$196	
Plan Review				
FDPRV01	Architectural Design Review	New	\$610	
Administration Citations for Violations of the Uniform Fire Code				
FDAVIO01	First Violation	New	Varies	Each
FDAVIO02	Second violation within 12 month period	New	125 % of fine listed	Each
FDAVIO03	Third and subsequent violation within 12 month period	New	150% of fine listed	Each
FDAVIO04	Use, possession, storage, sale, or manufacturing of fireworks	New	\$75	Each

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
FIRE FEES				
FDAVIO05	Delinquent fines	New	10% of amount due to City, or 10% of the amount of the fine remaining unpaid to the City if a portion of the fine amount was timely paid	
FDAVIO06	Interest	New	1/2 of 1% per month, pro rata	

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
UTILITY RATES				
	New Meter Installation			
NMI-001	New meters: 3/4"	\$833	\$409	Minimum Fee - Plus costs over base fee
NMI-005	New meters: 1"	\$833	\$409	Minimum Fee - Plus costs over base fee
NMI-010	New meters: 1" with 1" line	\$3,786	\$2,765	Refundable Deposit - Less: Cost, plus 20% installation Fee
NMI-015	New meters: 1 1/2" with 1 1/2" line	\$5,568	\$3,011	Refundable Deposit - Less: Cost, plus 20% installation Fee
NMI-020	New meters: 1 1/2"	\$1,120	\$859	Minimum Fee - Plus costs over base fee
NMI-025	New meters: 2"	\$1,412	\$1,727	Minimum Fee - Plus costs over base fee
NMI-030	New meters: 2" with 2" line	\$6,547	\$3,385	Refundable Deposit - Less: Cost, plus 20% installation Fee
NMI-040	New: 4" fire line	\$6,801	Applicant to contract with a city- approved contractor for installation of fire service with a city approved backflow prevention assembly	
NMI-045	New meters: 4" or greater with new service lateral	\$7,650	Applicant to contract with a city- approved contractor for the full cost of installation, plus the cost of the water meter and AMI hardware.	
	Other Meter Charges			
	Portable water meter rental	\$1,387	\$159	Minimum Fee - Plus costs over base fee
	Portable water meter deposit	\$2,546	\$2,546	Refundable Deposit - Less: damage, rental fee, and consumption
	Relocation of existing meter	\$4,050	\$2,496	Up to 1" meter + abandon old service
	Relocation of existing meter	\$5,602	\$2,496	Up to 1 1/2" meter + abandon old service
	Relocation of existing meter	\$6,455	\$2,496	Up to 2" meter + abandon old service
	Reinstall Meter at prior location			
	Reinstall Meter	\$101	\$124	5/8", 3/4", & 1" meters (each occasion)
	Reinstall Meter	\$101	\$124	1 1/2" & 2" meters (each occasion)

Fee Code		Current Fee FY 2023-2024	Adopted Fee FY 2024-2025	Unit
UTILITY RATES				
	Other Fees & Services			
	Owner request for vacation shut off	\$103	\$284	Per request
	After Hours Water delinquent turn on	\$103	\$284	Per delinquent shut off/on
	Unauthorized connection to City line	\$2,699	\$2,699	Fine per citation Plus estimated commodity charge
	Unauthorized connection to fire hydrant	\$2,699	\$2,699	Fine per citation Plus estimated commodity charge
	Unauthorized use or alteration of water meter	\$2,699	\$2,699	Fine per citation Plus estimated commodity charge
	Water meter testing	\$94	\$124	Fee for testing, more than 2% error rate
	Sale of excess water to other municipalities			Based on specific negotiations
	Utility Account Establishment Fee	\$32	\$32	One time fee, non-refundable
	Deposit for new water service - Owner occupied property	\$76	\$76	Refund in one year with good payment history or \$0 deposit with letter from other utility co.
	After hours service initiation/termination fee	\$117	\$117	Per after hours service request
	Sewer			
SWR005	Sewer Permit	\$106	\$106	Minimum Permit Fee
	Other Sewer Fees			
SWR010	Sewer Connection Fee	\$410	\$410	Per connection
SWR015	Sewer Dye test	\$295	\$312	Per request
SWR020	Sewer Stoppage Investigation	\$147	\$249	Per investigation.
SWR025	Saddle Main Line	\$447	\$249	Per request (includes two inspections)
SWR030	Residential Sewer Connection	\$147	\$249	Per request

	Current Fee FY 2023-2024	Adpoted Fee FY 2024-2025	
UTILITY RATES			
Water Charges			
Meter Size			MONTHLY CHARGE
5/8", 3/4"	\$46.25	\$48.10	Per connection per bill
1"	\$57.72	\$60.03	Per connection per bill
1-1/2"	\$86.41	\$89.87	Per connection per bill
2"	\$120.83	\$125.67	Per connection per bill
3"	\$229.82	\$239.02	Per connection per bill
4"	\$390.45	\$406.07	Per connection per bill
Low Income Discount:			
Meter Size			MONTHLY CHARGE
5/8", 3/4"	\$30.10	\$31.30	Per connection per bill
1"	\$37.57	\$39.07	Per connection per bill
1-1/2"	\$56.24	\$58.49	Per connection per bill
2"	\$78.65	\$81.80	Per connection per bill
3"	\$149.59	\$155.57	Per connection per bill
4"	\$254.14	\$264.31	Per connection per bill
Infrastructure Fixed Charge			
Meter Size			MONTHLY CHARGE
5/8", 3/4"	\$23.55	\$24.50	Per connection per bill
1"	\$39.25	\$40.82	Per connection per bill
1-1/2"	\$78.50	\$81.64	Per connection per bill
2"	\$125.60	\$130.63	Per connection per bill
3"	\$274.75	\$285.74	Per connection per bill
4"	\$494.55	\$514.34	Per connection per bill

	Current Fee FY 2023-2024	Adpoted Fee FY 2024-2025	
UTILITY RATES			
Variable Charge			
All Customers			
Tier 1	\$3.34	\$3.48	Per 100 cu. Ft. of water (1 unit)
Tier 2	\$4.61	\$4.80	Per 100 cu. Ft. of water (1 unit)
Sewer Charges-Fixed			
Customer Class			
Residential	\$20.67	\$21.50	Monthly Charge
Non-Residential			
Commercial	\$14.15	\$14.72	Monthly Charge
Institutional	\$14.15	\$14.72	Monthly Charge
Sewer Charges-Variable			
Non-Residential			
Commercial	\$0.90	\$0.94	Cost per CCF
Institutional	\$0.90	\$0.94	Cost per CCF